

Direct-to-employee expense reporting



Minimum impact on your day-to-day, maximum effect on your bottom line.

Your goal with any report is of course to inform your audience, but it needn't stop there. Perhaps you'd like create a greater sense of community among its recipients, or maybe highlight an aspect of the company you feel is under-appreciated.

Whatever they may be, the primary goals are developed to steer the report's narrative and provide clear objectives for the final product.

Our reporting methodology is predicated on "User in the loop" (UIL) methodology. In short, by effectively using your data to keep your workforce regularly informed, organisations can expect marked improvements in efficiencies almost immediately.

Oversight Reduces Overheads

The personal expense report is designed to increase employees' awareness of their usage & spend and, over time, curb bad spending habits, ultimately creating a more cost-conscious workforce.

The psychology of spend: Changing the way we think of expense spending.

Understanding your workforce's motivations, intents, and feelings will ultimately lead to a better understanding of your business and where it's going. This greater sense of self-awareness can be a tool to shape behaviour going forward.

Types of expenses

Some examples of expense reporting we gather data on:

01 Mobile Phone

02 Print & Paper

03 Business Travel

04 Conference Calling

05 Software Packages

Software subscriptions such as Microsoft licences are difficult to manage when employees either leave the business or change roles. Gathering and sharing data regarding these subscriptions can help keep expensive subscriptions from being needlessly paid.



Expense Reporting - Mobile Phone

Benefits of employee reporting

There are several reasons why a company might want to implement a reporting system that makes their employees aware of their company spending each month. Here are a few potential reasons:

Cost Awareness

By making employees aware of company spending, the company aims to foster a sense of cost consciousness among its workforce. When employees understand the financial implications of their actions and decisions, they may be more inclined to make cost-effective choices and avoid unnecessary expenses.

Transparency and Accountability

Implementing a reporting system that discloses company spending promotes transparency within the organisation. It allows employees to see where resources are allocated and how their own work contributes to the overall financial health of the company. This transparency can encourage a sense of accountability and responsibility among employees.

Budget Control

When employees have visibility into company spending, they can better understand the budget constraints and the financial resources available for various initiatives. This knowledge can empower them to make informed decisions and prioritise projects or activities that align with the company's financial goals and objectives.

Efficiency and Optimisation

By being aware of company spending, employees may identify areas where costs can be reduced or optimised. This increased awareness can lead to more effective expense management practices, such as identifying cost-saving opportunities, streamlining processes, or suggesting alternatives that provide the same outcomes at a lower cost.

Employee Engagement and Ownership

When employees have a clear understanding of how their actions impact company finances, they may develop a stronger sense of ownership and engagement. They may feel more connected to the company's financial success and be motivated to contribute their ideas and efforts to achieve better financial outcomes.

Compliance and Fraud Prevention

Regular reporting on company spending can help identify any irregularities or potential instances of fraud. When employees are aware that their spending is being monitored, it serves as a deterrent to fraudulent activities and promotes adherence to company policies and procedures.

It's important to note that while there are potential benefits to implementing such a reporting system, it should be accompanied by appropriate training and communication to ensure that employees understand the purpose, context, and expectations surrounding the disclosed financial information.

Any Questions?

Book a personal introduction via
info@finfo.io